

Duration 5 Days in Total

3 Days (Foundation Level) + 2 Days (Practitioner Level)

TC1098

OVERVIEW



Project management is experiencing unprecedented growth and recognition as a profession. A consequence of this growth is increased reliance upon project management and the need to professionally recognise project management ability. As more companies adopt project management into their businesses, the demand for knowledgeable practitioners increases globally.

PRINCE2 (**P**rojects **I**n **C**ontrolled **E**nvironments) is a globally recognised project management methodology. Originating from the UK, it is based on the *Managing Successful Projects Using PRINCE2 (by OGC)*. This project management methodology has gained widespread acceptance. Currently PRINCE2 is used in 29 countries across the globe. Many companies adopt PRINCE2 as their group-wide standard for Project Management.

PM-Partners is a PRINCE2 Authorised Training Organisation

In gaining recognition as a project management professional, knowledge of such methodologies is paramount. PRINCE2 Foundation and Practitioner Certification form the basis of the PRINCE accreditation program. Our intention is to teach the application of the PRINCE2 components, processes and techniques. In addition our goal is for every participant to attain PRINCE2 certification.

WORKSHOP OBJECTIVE

The workshop has the following objectives:

- Understand the benefits PRINCE2 brings to an organisation's project management environment.
- Understand the application of the PRINCE2 methodology.
- Identify organisation challenges of implementing PRINCE2.
- Use of PRINCE2 to streamline project deployment.
- Address and manage project risks, complexity and issues using PRINCE2.
- Understand PRINCE2 terminology and standards as compared with other project management guides eg PMBOK.

TARGET AUDIENCE

This workshop is designed for:

- Project Managers
- Team Leaders
- Project Support Staff
- Quality Managers
- Project Stakeholders



PRINCE2 Project Management Workshop (Foundation to Practitioner Level)



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LEARNING OUTCOMES & FACILITATION

Successful completion of this workshop will enable participants to:

- Understand the need for project management and how PRINCE2 meets that requirement
- Understand the components and main processes of PRINCE2
- Apply the processes of Controlling a Stage and Managing Product Delivery
- Prepare project plans using product-based planning techniques
- Undertake risk analysis and risk management for the project
- Prepare information for inclusion in a Project Initiation Document
- Understand and apply the techniques for product-based planning, , quality control and change control
- Prepare for and take the PRINCE2 Foundation and Practitioner Examinations

Facilitators of this workshop are highly qualified and experienced within the area of project management and methodology development & implementation, and hold all relevant certifications with leading bodies.

PREREQUISITES

Participants should:

- Be Project Managers or Team Leaders or have had involvement in a project environment.
- Ideally have completed a project management fundamentals course
- Have approximately 12 months project involvement/experience

PRE-COURSE WORK

There is currently no pre-course work for this programme

Workshop Summary



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EXAMINATION & CERTIFICATION



By completing the Foundation Workshop (3 days), the participant will have sufficient knowledge to sit the APM Group PRINCE2 Foundation Examination. The Foundation examination is a one hour, 75 question multiple-choice paper. The pass mark is 50%.

By completing the Practitioner Workshop (2 days), the participant will have sufficient knowledge to sit the APM Group PRINCE2 Practitioner Examination.

Please note a Foundation pass is a prerequisite to sitting the Practitioner examination.

The Practitioner examination is a 3 hour objective testing examination based on a project scenario with a total of 9 questions with each question worth 40 marks. The pass mark is 50%. The Practitioner exam tests knowledge, understanding application, analysis and evaluation of the method.

Please note: Examinations are taken on the final day of each workshop.

The Association for Project Management Group Ltd (UK) administers the PRINCE2 examination scheme.

21 TO 35 PROFESSIONAL DEVELOPMENT UNITS (PDUs) AWARDED



PM-Partners is a Global PMI (Project Management Institute) Registered Education Provider.

Participants who have been awarded the Project Management Professional Certification (PMP®) by the Project Management Institute are eligible to earn between 21 and 35 PDUs for their participation in this workshop.

DELIVERY

All workshops may be conducted onsite or at our premises, with experienced facilitators providing group and/or individual instruction. Training is provided through hands-on learning, relevant exercises and the provision of a participant handbook. Our participants receive email support throughout the study process and are also entitled to complementary telephone consultation/advice within 60 days of workshop completion.

ASSESSMENT/ASSIGNMENTS

Assessment of competence is established by observation of contribution and participation during case study exercises and group discussion. Participants will also be able to assess their ability to successfully pass the exam, by completing practice exam questions throughout the programme. Follow-up assignments are not part of this workshop offering, but may be designed and conducted upon request.

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Workshop Content Summary

■ INTRODUCTION TO PRINCE2

The background, objectives, benefits, scope and structure of the method. Tailoring PRINCE2 for different environments and scaling PRINCE2 for use with projects of different types/size.

■ PROCESSES

Starting up a Project, Directing a Project, Initiating a project, Managing Stage Boundaries, Controlling a Stage, Managing Product Delivery, Closing a Project and Planning.

■ PROJECT ORGANISATION

Organisational Structure, Roles and Responsibilities, the Project Management Team including the Project Board, Project and Team Management. The roles of Project Assurance and Project Support, handling relationships with Suppliers and Programme Management.

■ PLANNING

Purpose and Importance of the Planning Components, Types of Plan, Product Identification and Specification, Determining Stages, Product Based Planning, and the Steps in Planning.

■ PROJECT CONTROL

Work Package Authorisation, Stage Assessments, Establishing Project and Stage Tolerance, Checkpoint Reports, Highlight Reports, Handling Exception situations and Project Issues.

■ RISK MANAGEMENT

Types of Business and Project Risk, Risk Analysis and Management, the Risk Log.

■ QUALITY

Ensuring Quality, Quality Planning, Relationship with ISO9000, Product Descriptions, Quality Control, and Quality Review Technique.

■ CHANGE CONTROL AND CONFIGURATION MANAGEMENT

Change Control procedure and Configuration Management to ensure controlled and traceable product evolution.